



RESPONSIBLE ARTIFICIAL INTELLIGENCE POLICY

Framework: SOSME Enterprise Trust Framework

Document ID: TCP-AI-001

Version: 1.0

Effective Date: [01.01.2025]

Last Updated: [01.01.2025]

Welcome

SOSME integrates Artificial Intelligence capabilities, including YARA AI, the Artificial Intelligence capabilities of the SOSME Platform, to assist organizations through automation, analysis, insights, and intelligent decision support.

This Responsible Use Policy explains how Yara AI should be used, what you can expect from AI-generated content, and the shared responsibilities between SOSME and our users.

Our goal is to ensure that Artificial Intelligence is used safely, responsibly, and in a way that supports better business decisions.

AI at a Glance

Our commitment to Responsible AI:

- ✓ AI is designed to assist people—not replace them.
- ✓ Humans remain responsible for important business decisions.
- ✓ AI should be used ethically and lawfully.
- ✓ We continuously improve Yara AI while maintaining appropriate governance.
- ✓ We are committed to transparency, accountability, and responsible innovation.

1. Scope

This Policy applies whenever you use Yara AI through:

- ◆ SOSME Platform
- ◆ SOSME Mobile Applications
- ◆ SOSME Studio
- ◆ Demo Environment
- ◆ Customer Portal



- ◆ AI Agents
- ◆ AI Assistants
- ◆ Machine Learning Models
- ◆ Intelligent Automation
- ◆ AI-enabled Workflows
- ◆ Future AI Services
- ◆ Any SOSME Service that includes Yara AI functionality

2. How SOSME Artificial Intelligence Supports Users

Yara AI is designed to help users by:

- ◆ answering business questions;
- ◆ analysing business information;
- ◆ assisting with data entry and document processing;
- ◆ automating repetitive tasks;
- ◆ generating reports and insights;
- ◆ supporting workflows and approvals;
- ◆ identifying trends and anomalies; and
- ◆ providing recommendations to improve productivity and decision-making.

Yara AI is intended to support users—not to replace professional judgment.

3. Responsible AI Principles

SOSME develops and operates Artificial Intelligence in accordance with the following principles:

- ◆ Human Oversight
- ◆ Accountability
- ◆ Transparency
- ◆ Privacy
- ◆ Security
- ◆ Fairness
- ◆ Reliability

- ◆ Continuous Improvement

3. Your Responsibilities

When using Yara AI, you agree to:

- ◆ review AI-generated outputs before relying on them;
- ◆ verify important financial, legal, tax, compliance, or operational information;
- ◆ use AI responsibly and ethically;
- ◆ ensure that information submitted to AI is appropriate for the intended purpose; and
- ◆ comply with applicable laws and organizational policies.

You remain responsible for decisions made using AI-generated information.

4. Prohibited Uses

You must not use Yara AI to:

- ◆ violate any applicable law;
- ◆ generate fraudulent or misleading information;
- ◆ infringe the rights of others;
- ◆ create harmful, abusive, or discriminatory content;
- ◆ attempt to compromise the security or integrity of SOSME Services;
- ◆ bypass platform controls or safeguards; or
- ◆ use AI in a manner that could reasonably cause harm to individuals, organizations, or the public.
- ◆ use AI to generate malicious code;
- ◆ attempt to manipulate AI safeguards;
- ◆ intentionally using AI to produce deceptive or unlawful content.

SOSME may suspend or restrict access where these requirements are not met.

5. AI Limitations

While Yara AI is designed to provide helpful assistance:

- ◆ AI-generated responses may not always be complete or accurate;
- ◆ outputs should not be considered legal, accounting, tax, financial, medical, or other professional advice;

- ♦ AI recommendations may require additional review depending on the context; and
- ♦ users should exercise appropriate professional judgment before acting on AI-generated information.

6. Privacy and Data

Information submitted to Yara AI is handled in accordance with the SOSME Privacy Policy and applicable data protection laws.

Users should avoid submitting information that they are not authorized to disclose or process. Information submitted to AI services is processed in accordance with the SOSME Privacy Policy and applicable customer agreements.

7. Continuous Improvement

SOSME continually improves Yara AI to enhance:

- ♦ accuracy;
- ♦ reliability;
- ♦ usability;
- ♦ security;
- ♦ governance; and
- ♦ overall user experience.

Features may evolve over time as new capabilities become available.

8. Changes to this Policy

We may update this Policy to reflect improvements in AI technology, legal requirements, or our Services.

The latest version will always be available on our official website.

Need Help?

If you have questions about Yara AI or this Policy, please contact the SOSME Legal & Compliance team using the contact information available on our official website.



Our Responsible AI Commitment

SOSME is committed to developing and operating Artificial Intelligence responsibly, securely, transparently, and under appropriate human oversight.

Business. Rebuilt.

Related Policies

For additional information, please refer to:

- ◆ TCP-AI-002 AI Transparency Statement
- ◆ TCP-PRI-001 Privacy Policy
- ◆ TCP-SEC-001 Security Statement
- ◆ TCP-GEN-001 Acceptable Use Policy
- ◆ LEG-004 Terms of Use

The latest versions of all SOSME legal policies are available through our official website.

